

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, MARCH 6, 2019**

A regular meeting of the Greene Central School Board of Education was called to order at 6:01 p.m., by Board President, Brian Milk, in the Board of Education Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Scott Youngs, Vice-President
Mrs. Tammie McCauley
Mr. Nicholas Drew
Mr. Seth Barrows
Mr. Jason Burghardt
Mr. Douglas Markham (arrived @ 6:27 p.m.)

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent
Mr. Mark Rubitski, Business Manager
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal & Director of PE & Athletics
Mrs. January Pratt, Primary School Principal
Ms. Kimberly Matthews, Director of Special Programs
Mr. Gerald Abbey, Interim Facilities Director

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Burghardt, to adjourn to Executive Session at 6:02 p.m. to discuss:
 - To review Special Education placement for particular students and consider them for approval.
 - To discuss the collective bargaining negotiations involving the GTA.

EXECUTIVE SESSION

Yes-6, No-0

- Motion made by Burghardt, seconded by Youngs, to adjourn Executive Session at 6:36 p.m.

ADJOURN EXECUTIVE SESSION

Yes-7, No-0

- President Milk reconvened the meeting 6:37 p.m.

RECONVENE

EDUCATION & PERSONNEL

4. Appointment(s):

Add: #7 Appoint Unpaid Vol. Coach for track Nolan Scofield

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by Burghardt, seconded by Markham, to approve the following placements: #710023353; #710022509; #710023304; #710023814; #710123625; #710022352; #710022163; #710123461; #710123525; #710123583; #710022301; #710023169; #710022330; #710023917; #710023865; #710023819; #710022348; #710023323.

SPECIAL EDUCATION PLACEMENTS

Yes-7, No-0

WEDNESDAY, MARCH 6, 2019**APPROVE MINUTES****2/6/19 MEETING**

- Motion made by Burgardt, seconded by McCauley, to approve the minutes of the Regular Board meeting held on February 6, 2019, as presented.

Yes7-, No-0

CALENDAR

- March 7 – Music In Our Schools Month Concert – 7:00 p.m.
MS/HS Gym
- March 8 – Staff Development Day – No Students
- March 12 – Budget Committee Meeting – 4:00 p.m.
- March 14 – Board of Education Meeting – Executive Session-
Superintendent Search 4 p.m.
- March 14 - Discovery Night 6:30
- March 15 & 16 – Spring All County Festival – Sidney CSD
- March 20 – Board of Education Meeting – Executive Session-
Superintendent Search 4 p.m.
- March 21 – Board of Education Special Meeting – Executive
Session – Superintendent Search 4 p.m.
- March 23 – Odyssey of the Mind Competition
- March 26 – Budget Committee Meeting – 4:00 p.m.
- March 29 – Health Insurance Consortium Meeting
- March 29, 30 & 31 – Footlights Production – Bye Bye Birdie
- April 3 – Board of Education Meeting – 6:00 p.m.
- April 4 – Special Board of Education Meeting - Executive Session –
Superintendent Search
- April 5 – Workers’ Compensation Self-Insurance Alliance Mtg.
- April 9 - Special Board of Education Meeting - Executive Session
Superintendent Search
- April 10 - Special Board of Education Meeting - Executive Session
Superintendent Search
- April 11 (tentative if needed) Special Board of Education Meeting
Executive Session – Superintendent Search
- April 17 – Board of Education Meeting (tentative if needed)
- April 23 – Bus Vote 11:00 a.m. – 8:00 p.m. (proposed)
- April 26 – Sweets and Sounds 6:00 – 8:00 p.m.
- May 1 – Board of Education Meeting – 6:00 p.m.
- May 13 – Annual Budget Hearing – 6:30 p.m.
- May 14 – Spring Band Concert / Select Chorus – 7:00 p.m.
- May 16 – Intermediate Spring Concert – 7:00 p.m.
- May 13 – Annual Budget Hearing – 6:00 p.m.
- May 21 – Board of Education Budget Vote & Member Election
11:00 a.m. – 8:00 p.m.
- May 27 – Memorial Day Parade Band & Select Chorus

PUBLIC COMMENT:

- None.

REPORTS:

- The Enrollment Report for the period ending January 31, 2019 with a total student enrollment of 1017 was noted.

**BOARD COMMITTEE
REPORTS:**

- **Legislative Committee** – Board member Burghardt reported that the committee met last Friday and focused their discussion on a Resource Officer proposal which was proposed to the State Legislature. Board member Burghardt stated that on March 20, 2019 a bill was passed which would make this a shared service available for state aid. Senator Akshar and a Senator out toward Buffalo have been contacted for clarification and specifics, but no response has been received yet.

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- Nothing.

TRANSPORTATION:

- Gerald Abbey, Interim Facilities Director, commented on the following items:

FACILITIES:

- Fire Inspection was completed on 1/28/19 all facilities passed with 8 non-conformance items which were all corrected by 2/15/19.
- Dewatering pump for pool has been installed and are waiting on an electrical contractor to make sure system is back to original design.
- Labeling every door with a room number in the middle and high school.
- Gerald Abbey has been working with architects and engineers on field visits regarding upcoming capital project. He is looking to meet with the capital project committee by the end of the month.
- Bus garage lighting – have received 2 quotes and are waiting on a third due next week.
- Gerald Abbey attended a conference in Albany today with SED Facilities and Buildings & Grounds Supervisors throughout the state. He commented that there is talk in the State Legislature about breaking up required building surveys into 5ths with 20% being completed each year instead of all at once. There is also talk that they may be tied to district's budgets.

- Motion made by McCauley, seconded by Youngs, that in accordance with Section 204-a of the New York State Civil Service Law, funds are hereby provided to implement the agreement between the Greene Teachers' Association and the Chief Executive Officer of the Greene Central School District for the period of July 1, 2018 through June 30, 2022, and authorize the Superintendent to sign the necessary Memorandums of Understanding to complete the agreement.

**APPROVE CONTRACT
AGREEMENT – G.T.A.**

Yes-7, No-0

- **The Superintendent of Schools recommends the following Board actions:**

**EDUCATION &
PERSONNEL
TRANSPORTATION
TRIP REQUEST – H.S.
BAND**

- Motion made by Markham, seconded by Burghardt, to approve the trip request of the High School Band to go to Hershey Park, PA for Music In the Parks on May 3, 2019. Transportation provided by Oneonta Bus Lines pending approval of credentials by Greene's transportation department.

Yes-7, No-0

- Upon the recommendation of the Non-Instructional Sick Bank Committee, a motion was made by Drew, seconded by Markham, to approve the request of Rachel Cirigliano, Bus Driver/Bus Monitor, to withdraw thirteen (13) additional days from the Non-Instructional Sick Bank. Said thirteen (13) days covering the period of February 6, 2019 through March 1, 2019.

**NON-INSTRUCTIONAL
SICK BANK – RACHEL
CIRIGLIANO - BUS
DRIVER**

Yes-7, No-0

- Motion made by Drew, seconded by Markham, to approve the Request for an Unpaid Leave of Absence of Kalli Bigart, Teacher, for one (1) day February 15, 2019.

**REQUEST FOR UNPAID
LEAVE OF ABSENCE -
KALLI BIGART-TEACHER**

Yes-7, No-0

APPOINTMENT(S):

SUBSTITUTE ROSTERS - Motion made by Youngs, seconded by Burghardt, to appoint the following individuals to the Substitute Rosters effective as set forth below:

- Marion Gianetto – Substitute Teacher K-12 effective September 1, 2019
 - John Baker, Jr. – Substitute Custodial Worker effective March 7, 2019
- Yes-7, No-0

UNPAID VOLUNTEER CHAPERONE – DAVID HANSELMAN - Motion made by Youngs, seconded by Burghardt, to appoint David Hanselman as an Unpaid Volunteer Chaperone for the 2019 8th Grade Washington, DC class trip.
Yes-7, No-0

UNPAID VOLUNTEER TRACK COACH-NOLAN SCOFIELD - Motion made by Youngs, seconded by Burghardt, to appoint Nolan Scofield as an Unpaid Volunteer Track Coach for the 2019 season.
Yes-7, No-0

**BUSINESS & FINANCE:
INTERNAL CLAIMS AUDITOR REPORT** - Motion made by Burghardt, seconded by Youngs, to accept the Internal Claims Audit Report for January 2019 as presented.
Yes-7, No-0

REVENUE & BUDGET STATUS REPORTS - Motion made by Burghardt, seconded by Markham, to accept the Budget Status Reports for January 2019 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.
Yes-7, No-0

INSTALLMENT PURCHASE AGREEMENT – TECHNOLOGY - Motion made by Burghardt, seconded by Drew, to approve the following resolution and authorize the Board President to sign the same on behalf of the district:
"WHEREAS the Instructional Technology Service (557) and the Network Support Service (610) require additional technology equipment to the currently available equipment; WHEREAS the Greene Central School District wishes to finance the cost of the additional equipment on a five (5) year installment schedule; the Broome-Tioga BOCES is hereby authorized to expend annually, on behalf of the Greene Central School District and in conjunction with the IT and NSS services, funds to purchase the following equipment:

NCPA 01-42:

- 200 - Dell Optiplex 3060 Micro
- 200 – Dell 20" P2018H Monitor
- 200 – Monitor All-in-One Conversion
- 175 – Dell 3180 11" Chromebook

TOTAL PURCHASE PRICE	\$184,000.00
ESTIMATED FINANCING COSTS	<u>\$ 7,400.00</u>
TOTAL COSTS	\$191,360.00

ESTIMATED INSTALLMENT PAYMENT SCHEDULE:

2018-2019	Year 1	\$38,272
2019-2020	Year 2	\$38,272
2020-2021	Year 3	\$38,272

-	2021-2022	Year 4	\$38,272
	2022-2023	Year 5	<u>\$38,272</u>
	TOTAL:		\$191,360

- The payment schedule above is based on the estimated interest rate of 3.5%. The annual payment amount may fluctuate depending on the actual rate assigned 3-7 days prior to the funding date. The interest rate will not exceed 4%."

Yes-7, No-0

- Motion made by Barrows, seconded by Burghardt, to establish the date, time and place for the annual budget meeting and vote as follows:

**TIME & PLACE FOR
ANNUAL BUDGET
MEETING AND VOTE**

Annual Meeting (Budget Hearing):

Monday, May 13, 2019 at 6:00 p.m. in the Middle/High School Auditorium, 40 South Canal Street, Greene, NY.

Budget Vote & Board Member Elections:

Tuesday, May 21, 2019 between the hours of 11:00 a.m. and 8:00 p.m., in the lobby of the Auditorium of the

Middle/High School building, 40 South Canal Street, Greene, NY.

Board Petitions: Must be submitted by April 22, 2019 by

5:00 p.m. (Tammie McCauley, Jason Burghardt and Seth Barrows seats open)

Yes-7, No-0

- Motion made by Youngs, seconded by Drew, to establish Tuesday, April 23, 2019 as the date for a bus vote be held in the auditorium lobby of the High School/Middle School Auditorium, 40 S. Canal Street, Greene, NY from 11:00 a.m. until 8:00 p.m. to vote upon the following proposition:

**SET DATE, TIME &
PLACE FOR BUS VOTE**

- Proposition: Bus Purchase

"Shall the Greene Central School District be authorized to purchase two (2) 65 seat passenger diesel school buses with camera systems, one (1) 30 seat passenger microbird bus with camera system, and two (2) Dodge Caravan mini-vans, at a cost not to exceed \$349,710 or so much thereof as may be necessary, to be raised by the levy of a tax upon the taxable property of the school district, and collected in annual installments as provided by Section 416 of the Education Law, and in anticipation of such tax, obligations of said school district shall be issued?"

Yes-7, No-0

- Mark Rubitski, Business Manager, updated the Board on items discussed at a recent Budget Committee meeting:

**BUDGET COMMITTEE
UPDATE**

- The Budget Committee has reviewed the entire budget and there is a current projected budget gap of \$760,655 with the proposed budget increasing 3.6%.
- 6 of the 7 retirees are entitled to the retirement incentive which is an increase of \$140,000; and an insurance increase of \$120,000. The insurance is an increase to the district until the retiree's turn 65, but the \$140,000 incentive figure is a one time expense.
- Administrators are reviewing their budgets to see if there are any areas where reductions can be made.

**SCHOOL LUNCH
PROGRAM UPDATE**

- Mark Rubitski, Business Manager, updated the Board on the School Lunch Program financials:

- Revenue and expenses through January 2019 show the program is in the red \$23,233.
- While expenses are running close to budget, revenue is falling \$30,000 short.
- It is anticipated that the program will finish the year \$28,500 in the red.
- This year's budget allows for \$15,000 to be transferred into the account and \$20,000 next year.
- The program is driven by food costs and with revenue stagnant, it is a challenge to balance the budget.
- Working on cost saving measures for next year.

AUDITING SERVICES

- The RFP for auditing services has gone out and the deadline to respond is March 22, 2019. The Audit Committee will review the proposals and make a recommendation to the Board at the April 3, 2019 Board meeting.

DISCUSSION ITEMS:

- **Non-Resident Policy # 78** – Board President Milk commented that he was approached by someone who does not live in the district, but is active in the community about the possibility of enrolling his child in Greene. BG and Binghamton allow non-resident enrollments as long as there is no extra cost to the district and another states that it is year to year as long as class size is not affected. President Milk asked for input from other Board members.

- Board member Youngs commented that he can't agree to allow a non-resident to enroll and then have out costs go sky high.

- Interim Superintendent Daniels commented that our attorneys have not be in favor of non-district enrollments due to the fact that you can't filter who comes in. If you take one, you take all. Not sure an exception can be made based on cost.

- President Milk stated that he would do more research and get input from the district attorney's and if needed, will request a meeting of the Policy Committee.

- **Student as Board Member** – President Milk stated that if the Board is going to proceed, the last day to add a proposition to the budget vote would be April 22nd. He asked James Walters, High School Principal, for his input:

- The Board needs to decide what purpose the student member will serve – develop some form of job description and expectations.
- Student representative could be a cabinet position within Student Council and add the position to elections so that students could vote on who the representative would be.
- Student Homeroom Representatives could also obtain topics of concern/interest from students relay them to Student Council and then to the Board.

- Some type of incentive.
- Board member Drew commented that maybe they could earn something toward a class as an incentive.
- Board member Barrows stated that the Board would also need to develop a policy.
- President Milk stated that BG had a policy which they could send and the Policy Committee could begin with that to draft a policy.
 - Consider have a Junior and a Senior so that you have a mentor for the new student (Junior) each year.
- Board member Barrows suggested that the Board might be able to get a input from Student Council each quarter with topics and issues for the Board.
- Board member Drew stated that he felt the Board was rushing into it and maybe should hold off for another year and start slow with maybe just Student Council input.
- James Walters also suggested that if the Board moves forward with a Student member on the Board, it would be helpful to have our students visit students from a district using the process to get input on the students' perspective.

- President Milk stated that based on comments, the Board will move forward with input quarterly from Student Council representatives. Mrs. Frair, Student Council Advisor, was present and indicated that it was doable.

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
1/17/2018	Bus Garage-outside lighting,	BOE & Facilities Director	April 3, 2019
5/2/18	Legislative Committee – Community Member – Student Enrollment	BOE	Ongoing
7/11/18	Student on the Board	BOE	March 6, 2019
8/1/18	BOE Meeting/One Per Month	BOE	June 5, 2019
9/5/18	Transfer to Capital Reserve	BOE	Ongoing
10/17/18	Training Rules Policy Review	BOE	May 2019

- *Bus Garage Lighting** – an update was given and should be completed or close by the next meeting on April 3, 2019.
- *Legislative Committee** – once additional information on the Resource Officer funding is received, the committee will meet again.
- *Student on the Board** – Remove.

- **Interim Superintendent Gordon Daniels reported on the following:**
 - Nothing to add.

SUPERINTENDENT'S REPORT:

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	Feb. 26, 2019	March 12, 2019 @ 5pm
Building & Grounds	Jan. 15, 2019	
Transportation	Jan. 16, 2019	
Employee	Dec. 5, 2018	
Audit	Jan. 15, 2019	
Curriculum & Technology	Aug. 15, 2018	
Legislative	March 1, 2019	
Tenure	April 17, 2018	
Extra-Curricular		
Policy	Sept. 28, 2018	

- Audit Committee – meet before 4/3 to review Audit RFP’s
- Transportation – maybe quarterly meeting soon

**PUBLIC COMMENT:
HEATHER KRIESEL**

- Heather Kriesel thanked the Board for approving the Band trip and mentioning the Odyssey of the Mind competition and Music In Our Schools concert tomorrow night.

MARIE SCOFIELD

- Marie Scofield, GTA President, thanked the board on behalf of the GTA and the negotiating team for approving the GTA contract. She also stated that the GTA looks forward to working together to continue making Greene a great place to educate our students. Marie Scofield also commented that she took exception to the “doom and gloom” picture of retirees. The Employee Retirement reserve account received a \$83,000 transfer which is to be used for those costs. She also noted that all employees pay a percentage for their health insurance and when a refund is received from Blue Cross Blue Shield, those refunds are not returned to the employees.

MARK RUBITSKI

- Mark Rubitski, Business Manager, commented that the Employee Retirement Reserve is only for ERS employees and not TRS.

SCOTT YOUNGS

- Board member Youngs thanked all the teachers who came tonight and stated that he appreciates all of them, but health insurance is something that is drastically increasing and he is concerned about sustaining it long term. It is an expense that the district is going to have to look at and find a solution that will work for everyone.

MERYT ALLMENDINGER - Meryt Allmendinger, a Bus Driver, thanked President Milk for listening to her concerns regarding the possibility of Mr. Lilley’s return. She stated that Sue Proscia and Dennis Symons’ efforts on a daily basis are wonderful. She also commented on the need for an additional sidewalk at the primary school which would allow parents to access the school from the parking lot. Parents currently have to walk around, in front and behind buses.

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- Board member McCauley stated that Petitions are available for anyone interested in running for a seat on the Board. Petitions are due by April 22nd.

TAMMIE MCCAULEY

- Mallory Fowler, a student, commented that when she ran for President, she won votes through offering candy. Something to consider as an incentive for the Student on the Board position.

MALLORY FOWLER

- Timothy Calice, Middle School Principal, announced that during the conference day on Friday, the Administrative team worked with Lisa Craver, School Nurse, to bring the Lourde's Mission in Motion Van to the MS/HS parking lot from 7:00 a.m. to 4:00 p.m. Time slots were first offered to school personnel, and then offered to Raymond and the general community. This opportunity helps promote school/community relations.

TIMOTHY CALICE

- Bryan Ayres, Director of PE & Athletics, made the following athletic announcements:

BRYAN AYRES

- Sue Carlin will be inducted into the Greater Binghamton Coaches Hall of Fame
- McKenna Sergi has been nominated as Senior Athlete Of the Year
- Tim Jenks will be inducted into the NYS Wrestling Hall of Fame

Information on dates and accomplishments will be published on the district's website and twitter.

- Chris Mack, Teacher and member of the GTA negotiating Team, thanked the Board for approving the GTA contract. She also stated that the negotiating team did look at health insurance options. She feels that a committee needs to be developed to review health insurance options prior to the start of negotiations.

CHRISTINE MACK

- Board member Youngs stated that his comment was not directed at anyone. Just a general comment that health insurance is a huge concern going forward.

SCOTT YOUNGS

- Motion made by Markham, seconded by Burghardt, to adjourn to Executive Session at 7:35 p.m. to discuss the performance of a particular person.

**EXECUTIVE
SESSION**

Yes-7, No-0

- Motion made by Barrows, seconded by Drew, to adjourn Executive Session at 9:03 p.m.

**ADJOURN
EXECUTIVE
SESSION**

Yes-7, No-0

- President Milk reconvened the meeting at 9:03 p.m.

RECONVENE

- Motion made by Burghardt, seconded by Markham, to adjourn the meeting at 9:04 p.m.

ADJOURNMENT

Yes-7, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk